



Virginia Department of Planning and Budget

REPORT ON FEDERAL CONTRACTS, GRANTS, OR MONEY

INSTRUCTIONS

The Code of Virginia §2.2-603(E) requires that agencies report on the availability of federal contracts, grants, or money in excess of \$1.0 million:

The director of each agency in any branch of state government shall, at the end of each fiscal year, report to the Secretary of Finance a listing and general description of any federal contract, grant, or money in excess of \$1,000,000 for which the agency was eligible, whether or not the agency applied for, accepted, and received such contract, grant, or money, and, if not, the reasons therefore.

On this form, report all federal contracts, grants, or money in excess of \$1,000,000 that your agency was eligible for in FY 2004. Fiscal year 2004 is the state fiscal year that began on July 1, 2003, and ended on June 30, 2004. Complete this form and return to DPB by November 1, 2004. This form is not required for institutions of higher education.

Agency name: _____

Agency code: _____

FEDERAL CONTRACTS, GRANTS, OR MONEY

Revenue Code*	CFDA Code*	Short Title	Annual \$ Amount	Yes or No (insert Y or N in the appropriate column)			Reason for Not Applying for, Accepting, or Receiving
				Applied For	Accepted	Received	

* Insert the appropriate Commonwealth revenue source code and the Catalog of Federal Domestic Assistance code.

CONTACT INFORMATION

Name & Title of person completing this form

Phone number

Date